

## ASSOCIATION & BOARD OF DIRECTORS CONTACT INFORMATION

### ASSOCIATION INFORMATION

**NAME OF ASSOCIATION:** \_\_\_\_\_  
*(Please use proper corporate name)*

**ASSOCIATION ADDRESS:** \_\_\_\_\_  
 Check here for all correspondence to be mailed to Association address

**MANAGEMENT COMPANY:** \_\_\_\_\_ **MANAGER:** \_\_\_\_\_  
 Self-Managed Property

**MONTH OF ANNUAL ASSOCIATION MEETING:** \_\_\_\_\_ **ASSOCIATION COUNTY:** \_\_\_\_\_

### BOARD INFORMATION

#### **PRESIDENT**

**Name:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

#### **VICE PRESIDENT**

**Name:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

#### **SECRETARY**

**Name:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

#### **TREASURER**

**Name:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

#### **OTHER (SPECIFY TITLE)**

**Name:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

### **Please designate the appropriate contact by name:**

*All correspondence will be forwarded to President unless designated below.*

#### **BILLING CONTACT:** \_\_\_\_\_

Mail Billing Correspondence to:  Home Address  Association Address

#### **COLLECTIONS AND PAYMENTS CONTACT:** \_\_\_\_\_

Mail Collections & Payments Correspondence to:  Home Address  Association Address

#### **PLEASE RETURN FORM TO:**

CLIENT SERVICES COORDINATOR  
WEISSMAN, NOWACK, CURRY & WILCO, P.C.  
ONE ALLIANCE CENTER, 4<sup>TH</sup> FLOOR  
3500 LENOX ROAD  
ATLANTA, GEORGIA 30326  
E: CACLIENTSERVICES@WNCWLAW.COM  
F: 404-926-4807 / P: 404-926-4607

**DATE:** \_\_\_\_\_